# Reading Integration Programme Gantt Chart  V8

**Legend:**

| Status | Colour |
|---|---|
| COMPLETE | green |
| IN PROGRESS | yellow |
| NOT STARTED | pink |
| OVER DUE/RISK | red |

Timeline: Month (May, June, July, Aug, Sept, Oct, Nov, Dec, Jan, Feb, Mar, Apr), each divided into Weeks 1–4.

## Hospital at Home

| Task | Timing (status) |
|---|---|
| Social Care Pathway Completed and fed back to board | May wk 2 (COMPLETE) |
| Health staff recruited to | June wk 3 – July wk 2 (COMPLETE) |
| Pharmacy issues resolved | June wk 3 – July wk 2 (COMPLETE) |
| Patient pathway confirmed | June wk 3 – July wk 2 (COMPLETE) |
| Soft launch July 2014 | Jan wk 1 – wk 2 (NOT STARTED) |
| Soft launch monitored and evaluated at H@H Board | Feb wk 1 (NOT STARTED) |
| Service publicised | Jan wk 1 (NOT STARTED) |
| Official launch completed. | Mar wk 1 (NOT STARTED) |

## Enhanced Support for Care Homes

| Task | Timing (status) |
|---|---|
| Health team actively working in care homes | In Situ now (grey, full span) |
| GP assessment of all residents completed | — |
| *Further detail to be developed* | — |

## Interoperability

| Task | Timing (status) |
|---|---|
| Procurement of MIG | May wk 1 – wk 4 (COMPLETE) |
| Phase 1 GP = Doctor | — |
| Phase 2 Doctor = Health staff | Aug wk 1 – Oct wk 2 (IN PROGRESS) |
| Phase 3 Health to Social Care | Feb – Apr (IN PROGRESS) |
| Data Protection / Data Sharing protocol signed off | Aug wk 1 – wk 2 (IN PROGRESS) |
| NHS unique identiyer within social care | Apr (IN PROGRESS) |

## Time to Decide Beds

| Task | Timing (status) |
|---|---|
| Scoping Workshop undertaken | July wk 1 (COMPLETE) |
| PID completed and detailed Gantt chart completed | July wk 2 (COMPLETE) |
| Financial modelling completed | July wk 3 – wk 4 (IN PROGRESS) |
| Process mapping completed | Aug wk 1 – wk 2 (NOT STARTED) |
| Date from which no new placements made | July wk 1 (COMPLETE) |
| Legal implications of T2D confirmed | Sept wk 1 (COMPLETE) |
| Service criteria and referral routes completed. | Sept wk 2 – wk 3 (IN PROGRESS) |
| Impications for independent care sector idetified and communicated | Sept wk 4 – Oct wk 1 (NOT STARTED) |
| CQC implications determined and discussed with CQC | Sept wk 2 – wk 3 (NOT STARTED) |
| All residential DE residents assessed to determine the level of need | Sept wk 3 – wk 4 (NOT STARTED) |

| Task | Timeline |
|---|---|
| Identify staffing levels for residential elements and recruit accordingly | |
| Staff induction to new process | |
| Partner organisations made aware of new service and how to access | |
| Residential Dementia step down beds | |
| CQC registration as a nursing home | |
| Identfiy professional staff required to run full step down facility | |
| Submit Call to Action Bid for staffing | |
| Recruit to posts | |
| Induction | |
| Official launch | |
| Go Live | |
| **Full In-take Model** | |
| Scoping Workshop undertaken | |
| PID completed and detailed Gantt chart completed | |
| Data Collection | |
| Financial modelling completed | |
| Process mapping completed | |
| Service criteria and referral routes completed. | |
| Legal implication of transfers from hospital resolved | |
| Impications for independent care sector idetified and communicated | |
| Opportunities to harmonise the Night Warden services across West of Berkshire explored and conclusions drawn. | |
| Existing Service users commence usage of the service if capacity allows | |
| Extra Resources idenfied | |
| Application to Sept Call to Action Bidding applied if appropriate | |
| Performance dashboard established | |
| Official Launch | |
| Service reviewed against performance metrics. | |
| **Health and Social Care Hub** | |
| First workshop to be held to involve and engage with wider stakeholder group to: | |

| Task | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Agree definition of a single point of access and agree to work together to deliver this (Memorandum of Understanding) | | | | | | | | | | | | |
| Consider options for progressing; incl Cost/Benefit Analysis, incl: | | | | | | ■ | | | | | | |
| Agreement of implementation plan and detailed project plans,incl: | | | | | | | ■ | | | | | |
| Project Board to identify and agree with stakeholders: | | | | | | | | | | | | |
| Progress monitoring and reporting mechanisms | | | | | | | ■ | | | | | |
| Quality Control | | | | | | | ■ | | | | | |
| Project progress - to be determined once detailed project plans are agreed | | | | | | | | ■ | ■ | ■ | ■ | ■ |
| Integrated health and social care hub established | | | | | | | | | | | | |
| Post Project Review | | | | | | | | | | | | |
| -       the expected benefits have been / are being realised and | | | | | | | | | | | | |

| Task | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2014 - 2015 | | | | | | | | | | | | |
| Project scope, preparation & definition | | | | | | | | | | | | |
| Initial scoping of operational delivery localities, coterminous for all providers | | | | | | | | | | | | |
| Primary care development programme, including implement new GMS contract and enhanced service | | | | | | | | | | | | |
| Implementation and  development of an integrated performance dashboard to demonstrate the impact of changes | | | | | | | | | | | | |
| Extensive stakeholder engagement & definition of neighbourhoods | | | | | | | | | | | | |
| Develop key components of integrated working: risk profiling & proactive case management | | | | | | | | | | | | |
| Agree key components of care coordination & key worker role, single assessment | | | | | | | | | | | | |
| Increasing community based resources | | | | | | | | | | | | |
| 2015-2016 | | | | | | | | | | | | |
| Establish new neighbourhood teams in shadow form | | | | | | | | | | | | |
| Appoint  leads/managers to lead development at local level | | | | | | | | | | | | |

| Task | | |
|---|---|---|
| Embed key components of integrated working complex conditions | | |
| Enhance psychological support for people with LTC | | |
| Implement single care record accessible across health and social care | | |
| Implement joint access hub for integrated health and social care | | |
| Development of plans for evaluation of integrated care | | |
| Establish evaluation arrangements | | |
| **7/7 Primary Care** | | |
| | | |
| | | |
| **Workforce Development** | | |
| Bidding for additional funds completed | | |
| | | |
| **Programme Governance** | | |
| Attendance and Presentation to Health and Wellbeing Boards | | |
| Papers submitted to H&WB | | |
| Health and Social Care Boards | | |
| Business Case Signed off | | |
| Attendance and Presentation to Reading Integration Board | | |
| Attendance and Presentation to Reading Integration Board | | |
| Attendance and Presentation to Partnership Board | | |
| Recruitment to Project Administrator Post completed | | |
| Recruitment to Commissioning Post completed. | | |